

San Diego Continuing Education
Student Services Council
2013-2014

MINUTES

September 19, 2013
ECC 169 2:00-3:30

Attendees: John Bromma, Stephen Flores, Marisa Gonzalez, Shera Heitmann, Anne Heller, George Moore, Theresa Ortiz, Cat Prindle, Diana Romero, Brian Stockert, Becky Wallies

Excused/Absent: Sheri Bartlett, Sheyla Castillo, Brian Ellison, Roy Hernandez, Barbara Pongsrikul

Guests: Esther Matthew for Sheyla Castillo, Holly Rodriguez

Minutes: Approved

GENERAL DISCUSSION

Esther Matthew introduced herself stating she was attending for Sheyla who could not make the meeting.

George announced he is leaving the committee and Jim Laramie would be attending the next meeting.

Steve introduced Holly Rodriguez and opened discussion to nominate her to replace Barbara Pongsrikul who is now acting dean at North City Campus.

Anne questioned if the replacement should be from ESL.

Brian S. read from the Committee Description noting that the Committee Membership has 19 positions, 4 of those being instructional faculty. It is not indicated what programs the 4 faculty should come from.

Consensus: Determined there are 2 instructional faculty vacancies. Academic Senate will be notified, along with nominee names, for approval.

OLD BUSINESS

MAC UPDATE:

Brian S. stated that the non-credit formula was not being discussed until April, but Anthony is pushing to discuss it earlier. Anthony, Brian E., and Steve are attending the Student Success & Support Program (SSSP) Implementation Summit in Sacramento, September 23rd and 24th.

Steve said he is looking forward to the Summit, and at this point everyone is anxious to see what is going to happen.

Esther asked if the Continuing Education (non-credit) SSSP is going to be implemented the same as the colleges.

Brian S. explained that the MIS funding is different and there are a few items to be worked out, such as; If Continuing Education steps up to help college students how is the funding going to work, student cannot be claimed twice.

Brian S. noted that the biggest impact will be on counseling staff, especially ESL Ed. Plans.

NEW BUSINESS

Proposed SSP Implementation Plan

Brian S. shared a handout of his PowerPoint presentation on The Student Success Act of 2013 SDCE Implementation Plan noting the following:

Short Term

- Funding formula to include services provided as one element; orientation, assessment, counseling, and follow up is called the 3 + 1 formula and equals 1 allocation
- Anthony is heading a collaborative effort with other colleges that receive non-credit student success program funding, working on a unified proposal to the state. Steve is advising Anthony for counseling and matriculation needs.
- Establish workgroups that will develop the following sections of the SSSP
 - Orientation
 - Assessment – Need validation of tools
 - Counseling, Advising, SEP
 - Follow-up for students – this will be big for CE, paid by info on ISIS screen
 - Policies and Appeals as applicable
 - Budget – Admin services need to be a member of this group
- SSSP Plan submitted to State Chancellor's office June 2014 – asking for a year extension
- Identify who will be on SSSP Plan Committee
- Monitor MIS and data reporting by Dean of Student Development and Student Development Administrative Technician
 - Monthly audit
 - Ongoing ISIS (SQMC) training of classified staff and counseling faculty

Long Term

- FY 2014-2015 at least 95% of prior year's allocation
- FY 2015-2016 minimum allocation guaranteed of 80% of prior year's allocation
- FY 2016-2017 minimum allocation guaranteed of 50% of prior year's allocation
- FY 2017-2018 40% from unduplicated student head count, the other 60% from services provided

Funding Formula

Brian S. pointed out differences between the proposed weighted categories for credit and non-credit funding formulas. For example, credit abbreviated SEP is weighted 10% to non-credit's 30% because non-credit will not be doing a comprehensive (2-3 year) Ed Plan.

STANDING BUSINESS:

STUDENT DEVELOPMENT:

Brian S.

- **Budget**
 - There is no money for adjunct summer counseling/CalWorks. Only a minimum amount for contract counselors, this could change
 - CalWorks EOY is done and approved
 - Currently working on the CalWorks match
 - New Horizons has lost Perkins funds, a \$533,000 reduction
 - Matriculation has picked up New Horizons and funds 4 counselors

Brian S. announced he has been offered and accepted a position at Palomar. He will start his new assignment October 14, 2013. The process to hire a new Dean has been started, the goal being to have someone by January. In the interim, Lori Howell will oversee CalWorks and Anne Heller will oversee counseling. Site Compliance has been re-assigned to Lynda Reeves at North City. A new 504 Officer has not yet been named.

DSPS:

Anne updated on the DSPS counselor position vacated by Jamilia. There are two adjuncts filling in for now, Jason Constein at Mid-City for 15 hours and Nichole Thomason at West City for 16 hours. Leslie covers for Chavez. Offering a paid counseling internship for ECC and Centre City.

Adding new DSPS classes in Basic Ed and Introduction to Computers. Also have four new classrooms available at ECC, and a high tech center at North City Campus.

LD testing is referred through counselors to Marie Doerner.

STUDENT AFFAIRS:

Anne reported that ASB Advisors have been selected for each campus and elections for ASB Council officers will occur soon. Policy 3100 actions have been quiet.

ROUNDTABLE:

None

Next Meeting: 10/10/13 ECC Room 146-A

Future Meeting Dates: 05/09/13