

Student Services Council SDCE

2-3:30

March 14, 2013

ECC/ Room 169

Minutes

Attendees: Sheri Bartlett, John Bromma, Sheyla Castillo, Brian Ellison, Stephen Flores, Marisa Gonzalez, Anne Heller, Shera Heitmann, George Moore, Barbara Pongsrikul, Cat Prindle, Diana Romero, Brian Stockert

Excused/Absent: Patti Buse, Roy Hernandez, Becky Wallies

Minutes: Approved with corrections.

OLD BUSINESS

MAC UPDATE:

Brian S. shared information from a webinar last week regarding The Seymour-Campbell Student Success Act of 2012.

- Webinar
 - Matriculation now Student Success & Support Program (SSS)
 - Linking funding to ART 2.0 scorecard starting late March
 - Centralized assessment, colleges required to implement common assessment
- Overview of SB1456
 - Common assessment between credit and non-credit students
 - Requires orientation
 - SSS plans are linked to the Student Equity Plan
 - Funding is not only linked to FTEs, but also on services provided to the students by:
 - Orientation, assessment, counseling/advisement, education plan, and evaluation of progress
 - Outcomes as in certificates, non-credit to credit
 - Need clarification if outcomes also include non-credit internal improvement for example ESL 1 to 2 or ESL to Vocational or GED/High School
 - Need recommendations on how to evaluate non-credit student progress
- Implementation of SB1456
 - In the systems planning stage, MAC and CSSO Committees are forming workgroups
 - SSS summit in September, workgroups get together for overview of SB1456, review of research, MIS data, and new Title 5 reporting requirements
 - Timeline for Implementation (fiscal years)
 - 2013-2014: District/College planning year, develop CE plans by June 2014
 - 2014-2015: Program plans and budgets submitted to state
 - 2015-2016: Full implementation
 - Effect on Budget
 - FTEs from this year will be used for budget
 - Unknown if this will be more or less money
 - Categorical programs 95% guarantee of previous year budget will still be in effect

Brian S. read line items from a draft for workgroup meeting regarding institutional requirements.

- Orientation
 - Orientation already used for some classes
 - Will it be required for all students? Unknown
 - Perhaps an general on-line orientation could be created
- Assessment

- TABE testing?
- Any assessment tool must be validated
- Results cannot be used to keep low level students out of a class, CE classes have recommendations, not prerequisites
- Students can be referred to ABE, ESL, and/or DSPS
- Counseling/Advisement
 - Basic vs Comprehensive Student Educational Plans
 - CE would use the basic, one semester plan
 - DSPS SEC would be considered an abbreviated SEP
- Evaluation of Student Progress
 - More toward an intervention of struggling students, how do they get help to succeed
 - City college has a mandatory workshop for students on probation
 - No revolving door at the colleges, first time students have priority
 - CE intervention is getting organized

NEW BUSINESS

EDUCATION PLANS:

Brian S. shared ideas regarding educational plans from the Matric Dean's Meeting.

- Priority enrollment
 - CE will do an abbreviated one semester student education plan
 - Work load provisions
 - CE counselors can give accu-placer
 - College counselors could give accu-placer at CE sites
 - Simple matric workshops or groups scheduled several times a year

ACE-2

Steve distributed a draft of Criteria-Procedures for ACE-2. Steve and Cat are working on a flyer. The math component will come later, not enough time to address it at this time. Orientation, math placement (Mesa only) and classes will be at CE Mesa or Mesa College Allied Health.

- Benefits transitioning ESL, HS, BIT, VOC, and ABE students
- Student needs a C or better and have good attendance to enroll in English 47 (48/49)
- Fall 2013 students enroll in English 47 (48/49), enroll into English 101 Spring 2014
- Start transition workshops at 2 or 3 sites to see how it goes
- Counselors will have access to college SQMC screen to record ed plans, assessment, and orientation
- **Brian E.** announced that Enterprise will be replacing ISIS, but there is no time frame, there is a need to know what kinds of reports will be needed, it is much easier and less expensive to have them initially programed then to have modifications done later

STANDING BUSINESS:

STUDENT DEVELOPMENT:

Brian S. reported on the following:

- The final drafts for the Master Plan Goals and Objectives are almost complete for Student Services, CalWorks, and Career Development Services
- Counseling SARs codes have been revised and Patti is updating them
- CalWorks and New Horizons are now on the SARs Grid, April will be the first month report
- The state is no longer approving the current categorical match, he is reviewing the requirements
- New Horizons is busy with book and transportation requests
- The VA bulletin is out of date, he will review the updates with the deans by the end of the semester

- Site Compliance, there needs to get more training to departments. **Brian E.** said he got a lot of good feedback to his email regarding Policy 3100. 3100 is for classroom, not for counter/counseling areas. Looking at modifying the removal form for out of classroom events. This will need to be approved through DGC
- **Brian S.** is offering a EEO Training March 21, 2012 from 12:30-4:30 at ECC, email him if you are interested in attending

STUDENT AFFAIRS:

Anne reminded everyone to watch their words in emails regarding student behavior/problems. Use only objective facts in emails or written correspondence. Call or meet with Anne if you need to express an “opinion” on an incident or student. **Brian E.** reiterated using only professional language, if an incident goes to court, those emails can be used, possibly against the district. **Anne** gave examples “This student does not belong in my class... other students don’t like him... how do I get rid of him... there is something wrong with her...” These kinds of words can lead to discrimination.

Anne announced there is a new student post and advisor for CE Mesa. ASB \$100.00 scholarships have been increased from 10 to 12.

DSPS:

Anne announced that Jamila accepted a position at the District Office. Jamila will cover a little at Mid-City, and West City will have an adjunct for minimal hours. Anne strongly advises filling the vacant position. **Brian E.** advised that with the politics of filling positions as they are, the request would have to be a strong argument, and show an absolute need.

ROUNDTABLE:

None

Next Meeting: 04/11/13

Future Meeting Dates: 05/09/13