



CURRICULUM COMMITTEE MINUTES
Wednesday, April 7, 2021
Zoom

IN ATTENDANCE:

Automotive: Robert Jackson
Business and Accounting: Sharian Lott
Child Development: Lee Thompson
Clothing & Textiles: Shirley Pierson
Counseling: Absent
Digital Media and Programming: Zak Ruvalcaba
DSPS: Kim Salerno
Emeritus: Claudia Tornsauffer; Pat Mosteller (Alt Rep)
English as a Second Language: Corinne Layton
Healthcare: Lisa Cork
High School Diploma/High School Equivalency and Basic Skills: Veleka Iwuaba
Hospitality and Culinary Arts: Megan Leppert
Information Technology: Richard Gholson, Committee Chair
Instructional Services: Michelle Gray, Dean, proxy for Michelle Fischthal, VPI
Instructional Services: Desiree Payne, Curriculum Analyst
Skilled and Technical Trades: Pete Phounsavath

GUEST(S): Alex Berry, Marne Foster, Richard Weinroth

ABSENT: Lisa Carulli (Counseling)

1. CALL TO ORDER 2:31 p.m

A. Approval of the March 3 2021, Meeting Minutes

Discussion: Correction of February to March meeting date. Added ESL representative to In Attendance.

Motion: Sharian Lott

Second: Claudia Tornsauffer

Action: Approved as amended

B. Approval of the Agenda for April 7, 2021, Meeting

Discussion: Request to move SLO & Course Outlines agenda item to agenda item 2.

Motion: Michelle Gray

Second: Shirley Pierson

Action: Approved as amended



2. OLD BUSINESS

A. [SLOs & Course Outlines](#)

Discussion: Marne Foster presented an overview of the SLO process. Presentation included activities associated with SLOs.

B. [Cultural Curriculum Audit](#)- *tabled*

3. CURRICULUM REVIEW/APPROVAL REQUESTS

A. New Courses

1. COMM 550 INTRO TO DIGITAL DESIGN

Discussion: Michelle Gray presented an overview of the new introductory digital design curriculum, designed to support students entering in the digital design program pathway.

Motion: Michelle Gray

Second: Sharian Lott

Action: Approved

2. COMP 690 WEB PROGRAMMING: JAVASCRIPT

3. COMP 691 NOSQL DOCUMENT DATABASES

4. COMP 692 BUILDING RESTFUL WEB APIS

5. COMP 693 JAVASCRIPT FRAMEWORKS

Discussion: Zak Ruvalcaba presented the new curriculum, advising the curriculum is part of an update to the Digital Design and Programming program pathways. The proposed program pathways model was shared with the committee.

Motion: Shirley Pierson

Second: Megal Leppert

Action: Approved

B. Course Revisions

1. CEMR 505 CONSUMER EDUCATION/OLDER ADULT

2. DRAM 550 PRACTICAL THEATRE-OA

3. LAWS 510 LAW AND THE RETIREE

Discussion: Claudia Tornsauffer provided an overview of the revisions.

Tornsauffer advised the LAWS 510 course included updates based on a student survey during the fall semester. Tornsauffer advised updates to CEMR 505 were made to bring the outline and content to current consumer trends and topics, including health, navigating online systems, and other areas.

Motion: Pat Mosteller

Second: Michelle Gray

Action: Approved

C. Course Deactivations



3. CURRICULUM REVIEW/APPROVAL REQUESTS (continued)

D. New Certificate Programs

1. Intro to Digital Design Careers

Discussion: Gray provided an overview of the certificate program and vocational workforce skills covered in the certificate program. Discussion continued regarding workforce preparation skills. Labor market data reviewed.

Motion: Sharian Lott

Second: Veleka Iwuaba

Action: Approved

2. Full-Stack Web Developer

Discussion: Labor market data reviewed.

Motion: Pat Mosteller

Second: Robert Jackson

Action: Approved

E. Certificate Program Revision

1. Quick Service Inspection

Discussion: Certificate program title change discussed.

Motion: Lisa Cork

Second: Pete Phounsavath

Action: Approved

F. Certificate Program Deactivations

G. Distance Education Addendum

1. CEMR 505 CONSUMER EDUCATION/OLDER ADULT

2. COMM 550 INTRO TO DIGITAL DESIGN

3. COMM 610 VIRTUAL REALITY

4. COMM 618 WEB SITE CREATION

5. COMM 641 WEB PROGRAMMING BEGINNING

6. COMM 642 USER INTERFACE DESIGN

7. COMM 643 DESIGN PRINCIPLES

8. COMM 644 WEB PROGRAMMING INTERMEDIATE

9. DRAM 550 PRACTICAL THEATRE-OA

10. LAWS 510 LAW AND THE RETIREE

Discussion: Pain points and common areas of inquiry when completing the addendum form were discussed. Richard Gholson and Desiree Payne recommend an informational sheet to support the addendum form. Payne noted the Google Form version does not work as well as intended and may be beneficial to use a Word document which is accessible online.

Motion: Lisa Cork

Second: Pete Phounsavath

Action: Approved



4. NEW BUSINESS

A. [Work-based Learning](#)

Discussion: Richard Weinroth presented a districtwide work-based learning project. Weinroth advised the intention of the project is to capture work-based learning included in instruction and at an individual student level, and noted for some programs already including work-based learning activities in class instruction this project serves to capture and recognize the work already being conducted. Payne provided information on the class section level coding from a system perspective. Payne advised the coding project for class sections will begin a pilot in the spring [2021] and launch in the summer [2021].

B. [2021-2022 Committee Meeting Dates](#)

Discussion: September meeting date occurring on Fall 2021 Convocation Day and February meeting date occurring on first day of Spring 2022 semester were discussed. Proposal to defer the new curriculum to the October meeting was presented. Gholson noted that should be a preference and not prohibit any new curriculum for which it may be critical to submit in September. Discussion occurred regarding future meetings; in-person, remote or hybrid (in-person and remote). Committee noted technical issues and access for hybrid style meetings would need to be considered. Gholson advised the committee members if they know they will not serve in 2021-2022 it is important to engage with program faculty members to engage interest in a program representative.

5. COLLEGE CURRICULUM- FYI

- A. [City](#)
- B. Mesa
- C. [Miramar](#)

6. STANDING REPORTS- *tabled*

- A. District Curriculum Instructional Council (CIC) Report (Gholson).
- B. District Online Catalog Workgroup (Gholson/Payne)- *No report*
- C. District CurricUNET Steering (Gholson/Payne)
- D. District Policies and Procedures Subcommittee (Payne)- *No report*
- E. Curriculum Update (Payne)

7. ROUNDTABLE/COMMENTS/ANNOUNCEMENTS

Adjourned 4:30 p.m.



Mission San Diego Continuing Education commits to student success and community enrichment by providing accessible, equitable, and innovative quality education and support services to diverse adult learners in pursuit of lifelong learning, training, career advancement, and pathways to college.