

**SAN DIEGO CONTINUING EDUCATION
EXECUTIVE GOVERNANCE COUNCIL**

San Diego Continuing Education Commits to student success and community enrichment by providing accessible, equitable, and innovative quality education and support services to diverse adult learners in pursuit of lifelong learning, training, career advancement and pathways to college.

February 10, 2021

2:00 p.m.

Via Zoom

Carlos Turner Cortez, Chair

Call to Order: 2:02 pm

Members Present:

1. Carlos Turner Cortez, SDCE President
2. Jacqueline Sabanos, Vice President Administrative Services
3. Michelle Fischthal, Vice President Instructional Services
4. Star Rivera Lacey, Vice President Student Services
5. Andrei Lucas, Dean, Automotive, Skilled and Technical Trades
6. Neill Kovrig, President, Classified Senate
7. John Bromma, President, Academic Senate
8. Matthew Rivaldi, Vice President, Academic Senate
9. Rachel Rose, Chair of Chairs, Academic Senate
10. Mitza Lindsey, Secretary Treasurer, Classified Senate
11. Danielle Ninness, Member at Large, Classified Senate

Members Absent: Richard Weinroth, Academic Senate, Past President; Olivia Flores, Academic Senate Treasurer, Ed Madrid, Vice President, Classified Senate

Guests: Laurie Coskey, Ex. Director, SDCEF, Jessica Luedtke, Dean PRIE, Olena Kirklen, Student Representative, Vinzent Balaoing, ECC ASB President, Stephanie Lewis, Dean of Career and College Transitions, Allura Garis, Communications, Timothy Pawlak, Faculty _____

Approval of Agenda

Approved as Amended, MSP: _____, Rivera-Lacey

Abstentions: None

Approval of 01/27/2021 Meeting Minutes

Approved, MSP: Kovrig, Fischthal

Abstentions: None

Presentation

SB1 and Apprentice Readiness Program by Dean Stephanie Lewis and Laurie Coskey, Ex. Director SDCEF

Academic Senate Update

Academic Senate update by John Bromma, Academic Senate President

- Elections will hopefully resume in the next few days, as candidates have been selected for the following roles: President, Vice President, Treasurer.
- Star will be coming next week to discuss Registration with Faculty.
- Requested status on Surplus Motion and a timeframe.

Classified Senate Update

Classified Senate update by Neill Kovrig, Classified Senate President

- Classified Senate's next meeting is 02/16.
- The social justice committee will be addressed later this month.
- The STAR Conference will be held March 29, 2021.

Student Report

Student Report update not given, no student representative present at today's meeting.

Board of Trustees

BOT Update by Jackie Sabanos, Vice President Administrative Services

- No new report.

Accreditation

Accreditation update by Jessica Luedtke, Dean PRIE

- The Board Report was submitted to the District.

Enrollment Management

Enrollment Management update by Michelle Fischthal, Vice President Instructional Services

- In the second week of the term, and we are at an 85% fill rate.
- There has been an increase in outreach communications and marketing with the PIO office. We are looking at various platforms to communicate with students and bring in new communities.
- There were a few system issues with Fall data, which we will share once resolved.
- RFAs and RFPs will be discussed by VPSS so new changes can be implemented by Fall 2021.

ASB/ARCC

Update by Star Rivera-Lacey, VPSS

- **Participating in BHM events and Women's history in March.**
- **ARCC: No update since last meeting.**

Budget Committee

Update by Jackie Sabanos, Vice President of Administrative Services

- Budget committee reviewed the proposal and Cares Act funding and State Budget

Safety and Facilities Committee

Update by Jackie Sabanos, Vice President of Administrative Services

- The Resource Request Document was just sent out for review, and feedback should be given next week.
- An email was sent to faculty and classified professionals participants

Technology Committee

Update by Jackie Sabanos, VPA

- **Meeting next week to review the Resource Requests**

Professional Development Committee

Professional Development Committee update by Jessica Luedtke, Dean, PRIE

Annual integrated Planning

Update by Jessica Luedtke, Dean PRIE

- **Technology Committee is reviewing Technology Requests, Facilities, PD, Faculty Hiring Committee**

Initial flags were reduced as feedback was reviewed.

SDCE Foundation

Update by Laurie Coskey, Executive Director SDCEF

- 4 WIOA Grants were applied for and submitted. We have been selected for the Immigrant and Refugee WIOA Grant,
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Action Items: None

Informational Items:

Special Projects

Update by Star Rivera-Lacey, Vice President Student Services

- Scholarship Event: We had over 400 applications for the scholarships.
- Commencement will be held virtually, including a Grad Fest which will provide a free cap and gown for students, as well as have a socially distanced walk through/Drive through for students.
- Text messages have been an increased method of communication due to the greylisting/email difficulties, which we will share metrics on soon.
- We have 101 requests by employees to take their office phones home with them as opposed to using Google Voice. There have been 100 licenses distributed to employees thus far.

Upcoming Important Dates

Update by Carlos Turner Cortez, SDCE President

- Add Board of Trustees Meeting @ ECC, delete African American Heritage Celebration

Round Table

- Discussed favorite restaurants in San Diego, CA.

Meeting Adjourned: 3:31PM