

**SAN DIEGO CONTINUING EDUCATION
EXECUTIVE GOVERNANCE COUNCIL**

San Diego Continuing Education Commits to student success and community enrichment by providing accessible, equitable, and innovative quality education and support services to diverse adult learners in pursuit of lifelong learning, training, career advancement and pathways to college.

January 13, 2021

2:00 p.m.

Via Zoom

Carlos Turner Cortez, Chair

Call to Order: 2:03 pm

Members Present:

1. Carlos Turner Cortez, SDCE President
2. Jacqueline Sabanos, Vice President Administrative Services
3. Michelle Fischthal, Vice President Instructional Services
4. Star Rivera Lacey, Vice President Student Services
5. Andrei Lucas, Dean, Automotive, Skilled and Technical Trades
6. Neill Kovrig, President, Classified Senate
7. Ed Madrid, Vice President, Classified Senate
8. Matthew Rivaldi, Vice President, Academic Senate
9. Rachel Rose, Chair of Chairs, Academic Senate
10. Mitza Lindsey, Secretary Treasurer, Classified Senate
11. Danielle Ninness, Member at Large, Classified Senate

Members Absent: Richard Weinroth, Academic Senate, Past President; Olivia Flores, Academic Senate Treasurer, John Bromma, President, Academic Senate

Guests: Laurie Coskey, Executive Director, SDCE Foundation, Jessica Luedtke, Dean PRIE, Olena Kirklen, Student Representative, Aaron Iffland, Faculty, Timothy Pawlak, Academic Senate, Kelly Henwood, Projects Manager, Stephanie Lewis, Dean, College and Career Transitions, Vinzent Balaoing, ECC ASB President

Approval of Agenda

Approved as Amended, MSP: Fischthal, Kovrig

Abstentions: None

Approval of 12/16/2020 Meeting Minutes

Approved, MSP: Fischthal, Rose

Abstentions: None

Presentation

College and Career Transitions by Stephanie Lewis, Dean of College & Career Transitions

Academic Senate Update

Academic Senate update by Rachel Rose and Matthew Rivaldi, Academic Senate

- During the December meeting, two resolutions were passed supporting letters sent to BOT regarding DACA resources and refunding the police.
- Four motions were also passed regarding a peer online course review (POCR), an institution-wide survey to report to the DO, internet access, and Senate participation in future relief-funding discussions.
- Academic Senate will hold elections for President, Vice President, and Treasurer Positions in Spring 2021.

Discussion ensued in response to the motions presented.

Academic Senate to support developing a POCR proposal to fund faculty training and evaluating a pilot number of courses, with expectation of ongoing funding to support POCR requirements.

- o SDCE-wide survey to gain situational awareness of current email and communication use (or lack thereof), effectiveness, required features, and blocking issues. Present findings and required resources to district.
- o Administration revisit the September 15, 2020 resolution and report back on a solution to provide adequate internet access to the next Academic Senate meeting.
- o SDCE-wide survey to gain situational awareness of long-term quality internet access for instruction both on campus and for online courses. Present findings and required resources to district.

Classified Senate Update

Classified Senate update by Neill Kovrig, Classified Senate President

- The next meeting will be held Tuesday, January 19, 2021, where a discussion will be held around creating a select committee from the Senate with regard to racial equality, equity and institutional accountability.

Student Report

Student Report update by Olena Kirklen, ASB Student Representative

- This past December, ASB held a Winter Holiday Celebration. We will continue to support our projects and social media presence.
- The next project is centered around Martin Luther King and Black History Month.

Board of Trustees

BOT Update by Jackie Sabanos, Vice President Administrative Services

- The Name Change has been submitted and implemented by the District on January 1, and will be addressed in a February press release.
- Gradually, a new logo and signage will be presented, and the change will slowly be implemented throughout the community.

Accreditation

Accreditation update by Michelle Fischthal, Vice President Instructional Services

- The WASC Mid-Cycle Progress Report was submitted to the Vice Chancellor of Educational Services in the District Office.

Enrollment Management

Enrollment Management update by Michelle Fischthal, Vice President Instructional Services

- I still have no update on fall data but will continue working with the District to provide predictive reports for CE.
- Spring Registration is in progress, and is currently at 39% capacity for courses that will begin in February.
- Summer scheduling is also in progress, with primarily online courses.

ASB/ARCC

Update by Star Rivera-Lacey, Vice President Student Services and Vinzent Balaoing, ECC ASB President

- Students are continuing to provide their reports at District meetings.
- Scholarship applications are out, so all students are encouraged to apply and attend a virtual event on April 20th.
- CE's ASB did a winter celebration and is working with Dean Melissa Hough to have a mental health event for students.

Budget Committee

Update by Jackie Sabanos, Vice President of Administrative Services

- The next committee meeting will be held in the following month.

Discussed highlights from the Governor's Budget Report, including a one-time Block Grant reimbursement, a cost of living amount to the District of 2.0 million, and 1.5% increase for living adjustments with adult education statewide. There is a big emphasis on student support.

Safety and Facilities Committee

Update by Jackie Sabanos, Vice President of Administrative Services

- There is the ad-hoc committee tomorrow at 3:30 for the Reopening Committee. We will continue to support and implement the county guidelines and regulations.

Professional Development Committee

Professional Development Committee update by Michelle Fischthal on behalf of Jessica Luedtke, Dean, PRIE

- They are focused on reports by various committee members on the current PD occurring institution-wide.
- There was a Microsoft Teams training held earlier today, January 13.

Technology Committee

Update by Jackie Sabanos, VPA

- There were a total of 35 Technology Requests, and are continuing to hold distributions and order additional items.
- The next meeting will review further resource requests and priority group rankings.
- Requests are continued to be monitored weekly, ensuring they get prioritized for the three campuses: ECC, West City, and Chavez.

SDCE Foundation

Update by Laurie Coskey, Executive Director SDCEF

- In December, 22.4 million, 400k and 200k in Grant Requests were submitted.
- Four grant requests were sent to WIOA for specialized funding through the SD Workforce Partnership, two of which were applied for African American students, homeless and immigrant students.
- Foundation employees hired have been informed that they are hired on soft funds, and it is not a position directly with SDCE, so we are continuing to hire and implement these changes on such soft funds.
- We are collaborating with the upcoming Town Halls celebrating the Black History Month on February 17 and February 24.

Annual integrated Planning

Update by Carlos Turner Cortez on behalf of Jessica Luedtke, Dean PRIE

- Feedback from the cross-departmental group that reviews Resource Requests prior to the break has been completed and sent back to requesters this week for changes via Campus Labs.
- January 22nd is a hard deadline for all requests, which will be sent to Administrative Services for budgeting after submission.

Action Items: None

Informational Items:

Special Projects

Update by Star Rivera-Lacey, Vice President Student Services

- The application to continue Gateway Funding was submitted.
- We are planning on bringing the Farm2Family Fair back at the ECC Parking Lot by March 2021.

Public Information Office

Update by Carlos Turner Cortez, SDCE President

- No report out.

Upcoming Important Dates

Update by Carlos Turner Cortez, SDCE President

- Please be mindful of our important dates.

Round Table

- 215K of United Way funding and direct aid was given to students in addition to CARES Act Funding.
- Discussed New Year's Resolutions

Meeting Adjourned: 3:42pm