

SDCE Curriculum Committee Checklist for Course Outline Approval

	Yes	No
1. The Course Goals are reflected in Course Objectives and are stated in non-measurable terms from viewpoint of what instructor wants to achieve in the course.		
2. The Course Objectives are measurable and aligned with stated objectives in Course Description and follow the thought, "The student will be able to...". Some of the objectives include critical thinking.		
3. The topics listed in Course Content and Scope cover all the Course Objectives.		
4. The Evaluation is aligned with Course Objectives and Course Content and Scope and identifies how students will demonstrate that all of the Course Objectives have been met.		
5. The Methods of Instruction show how the course will enable students to achieve the objectives.		
6. Appropriate Readings, Writing Assignments, Appropriate Assignments that Demonstrate Critical Thinking and Outside Assignments all relate specifically to the course.		
7. At least one textbook is included under the Text and Supplies section.		