

## SDAERC Agenda

**Date:** September 6, 2018 from 2:30 -4:00

**Location:** ECC 4343 Ocean View Blvd. 92113

**Room:** SDCE Headquarters PDC Room 106

**Teleconference Access:** This meeting can be joined electronically via website at:

<https://cccconfer.zoom.us/j/801944995> Or by Telephone at +1 669 900 6833 Meeting ID: 801 944 995

Item	Responsible
1. <b>Call to Order</b>	
2. <b>Adoption of Agenda &amp; Selection of Meeting Chair</b>	All
3. <b>Non-Agenda Public Comments</b>	Public
4. <b>Consent Items</b>	
a. Approval of Minutes from August 14 <sup>th</sup> , 2018 Special Meeting	All
5. <b>Action Items:</b>	
a. Consortium Governance Bylaws – 2 <sup>nd</sup> Reading	Kelly Henwood
b. PY 17/18 End of Year Data Review	Member Agencies
Fiscal Oversight:	
c. Review Q4 Expenditure Reports (submitted 9/1/18)	Member Agencies
d. Review Information regarding PY 18/19 Budget Submissions (due 9/30/18)	
6. <b>Discussion Items:</b>	
a. Proposed Steps & Project Outline for 3-Year Plan Development	Becki Walker, Consultant
b. Proposed: Criteria for Consortium and Member Effectiveness for PY 18/19	
c. Human Centered Design Teams: Overview and brainstorm design challenge	Kelly Henwood
d. Proposed Special Meeting in October to: 1) Discuss Consortium objectives and Subcommittee structure for PY 18/19, 2) Overview of State Field Team Work, and 3) Communications & Marketing joint efforts	
7. <b>Informational Items:</b>	
a. Upcoming State Webinars	Kelly Henwood
b. 9/27/18 Apprenticeship Day Event at ECC	
c. 9/27/18 State Field Team Meeting	
d. 9/28/18 State Consortium Leads/Directors Meeting	
e. 11/15 Training: “Adult Education Data Unlocked: Data Tools for 3-Year Planning and Pathway Development”	
8. <b>Adjournment</b>	Co-Chairs



**SDAERC Purpose:** SDAERC is the decision-making body on issues pertaining to AB104 and Adult Education in the region and includes member agencies from San Diego Unified School District and San Diego Continuing Education. The SDAERC's role is to: 1) Establish the Consortium's strategic agenda, including objectives and annual plans, 2) Fiscal oversight including setting priorities for financial plans for the Consortium, 3) Evaluate the needs in the Adult Education need of the community, 4) Prioritize and direct resources toward serving the unmet needs of the community, 5) Evaluate the annual performance measures and student data, and 6) Appoint committees as necessary and prescribe roles and duties for committee work.

**SDAERC Members:**

**SDCE:** Michelle Fischthal, Vice President of Instruction, Lorie Howell, Dean of Adult Basic Education, Adult Secondary Education, and Hospitality and Culinary Programs and West City Campus, Magda Kwiatkowski, ESL Instructor and WIOA II Faculty Coordinator

**SDUSD:** Al Love, College Career and Technical Education and Adult Education Director, Andrea Vinson, Principal of Alba Alternative School, Megan Johnson, Adult Education Instructor