



SAN DIEGO  
CONTINUING  
EDUCATION  
FOUNDATION

— SINCE 2008 —

**BOARD OF DIRECTORS**

OFFICERS

Neill K. Kovrig  
*President*

Roma Weaver  
*Vice President*

Bill Grimes  
*Secretary*

Kelly Henwood  
*Treasurer*

BOARD MEMBERS

Vinzent Balaoing

Olivia Flores

Gretchen Bitterlin

Michelle Fischthal, D.B.A.

Mary LeDuc

Stephanie Lewis

Star Rivera-Lacey, Ph.D.

Maureen Rubalcaba

Jacqueline Sabanos

Carlos O. Turner Cortez, Ph.D.

***Executive Director/  
Chief Executive Officer***  
Laurie Coskey, Ed.D.

**Regular Meeting  
of the**

**San Diego Continuing Education Foundation Board of Directors  
Wednesday, April 21, 2021 – 9:00 AM – 11:00 AM**

***Until further notice, pursuant to State of California Executive Order N-29-20, this meeting is being held via teleconference on Zoom and certain provisions of the Ralph M. Brown Act as detailed in the Executive Order are suspended; public access to the meeting is available by visiting <https://cccconfer.zoom.us/j/441793159> and entering password SDCEF2020***

- I. Call to Order
- II. Public Comment (5 min; if additional comments received – reserved time at Roundtable)
- III. Special Presentation: Meet the Foundation Staff (30 min)
- IV. Executive Director’s Report (30 min)
  - a. ETi – Caron Lieber
  - b. ASB – Vinzent Balaoing
  - c. Development
  - d. Historic Preservation
- V. Treasurer’s Report (10 min)
- VI. Consent Calendar (5 min)
  - a. Approval of Minutes – Feb March 17, 2021 (*Recommended Action: Approve*)
  - b. Reports Received – April 21, 2021 (*Recommended Action: Note and File Executive Director’s Report and Treasurer’s Report*)
  - c. Upcoming Events and Information Items:
    - i. Monday April 19<sup>th</sup> Stars on the Rise at 3:00 p.m.
    - ii. Tuesday, April 20 Town Hall on Sustainability
    - iii. Thursday, April 22, 4:00 Board of Trustees Meeting virtually at ECC – Login info will be sent by Juliette Bautista
    - iv. *Recommended action: Note and File report*
- VII. Action on Items Removed From Consent Calendar
- VIII. Board Workshop (20 min)
  - a. Introduction of Board Evaluation Process; Purpose; Goals; Timeline
- IX. Closed Session (10 min)
  - a. Public Employee Performance Evaluation, pursuant to California Government Code Sec. 54957; Title: Executive Director/CEO
- X. Report out from Closed Session (as applicable)
- XI. Roundtable/Board Commentary (5 min)

***Mission:***

*The San Diego Continuing Education (SDCE) Foundation exists to support SDCE in championing equity by fostering innovation, raising funds for scholarships, eliminating barriers to student success, and positively impacting the community at large.*

***Vision:***

*The San Diego Continuing Education Foundation strives to provide all students with the tools and resources to reach their full potential by implementing equitable programs that address economic insecurities and promote progressive, systemic social change.*



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## NOTICE OF ADDENDUM to POSTED AGENDA

Pursuant to California Government Code Section 54954.2(b), the Board of Directors of the San Diego College of Continuing Education Foundation has determined the need for immediate action on the following item, which need came to the attention of the Board subsequent to the posting of the Agenda as specified in subdivision (a) of the same Code:

RESOLUTION OF THE BOARD OF DIRECTORS *in re* County of San Diego Community Enhancement Program - Application for Funding

As required by Law, the Board shall vote on whether to take up action on this matter; and, if such vote shall pass by a two-thirds majority, or unanimously, if less than two-thirds of the membership of the Board is present, shall add the above-entitled item to its Consent Calendar for consideration and action.

Dated: 20 April 2021

I, Neill K. Kovrig, President of the Board of Directors of the San Diego Continuing Education Foundation, hereby certify that I caused the publication of this Notice of Addendum to the Posted Agenda on the 20th day of April, 2021, and direct that it be transmitted to the Board; and published both electronically and in the glass display case at the Educational Cultural Complex as required by Law.

President

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**RESOLUTION OF THE BOARD OF DIRECTORS**

OF San Diego Continuing Education Foundation

*(Organization name)*

WHEREAS, the County of San Diego Community Enhancement Program provides funding for non-profit corporations for certain specified purposes; and

WHEREAS, the San Diego Continuing Education Foundation

*(Organization name)*

wants to file an application with County of San Diego for Community Enhancement Program funding.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of

San Diego Continuing Education Foundation :

*(Organization name)*

1. Confirms that San Diego Continuing Education Foundation is a non-profit California corporation or a public agency under the laws of the State of California;
2. Approves the filing of an application with the County of San Diego for Community Enhancement Program funding during the County's current fiscal year; and
3. Authorizes the people listed below to sign a grant agreement with the County of San Diego for Community Enhancement funds for the current fiscal year.

1. Print Name: Neill Kovrig

Signature:

Title: SDCEF Board President

2. Print Name: Kelly Henwood

Signature:

Title: SDCEF Board Treasurer

3. Print Name: Laurie Coskey

Signature:

Title: SDCEF CEO/Executive Director

Adopted on this 21st day of April, 2021

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Secretary, Board of Directors