

ATTENDEES: Ann Marie Holz knecht\*, Antoinette Griffin-Brown\*, Bernie Rodriguez, Caron Lieber\*, Cat Prindle\*; Char Schade, Claudia Tornsäuf er\*, David Holden, Donna Namdar\*, Elissa Claar\*, Eric Miller, Jane Cranston, Joan McKenna, John Louie\*, Jolene Lee\*, Kathy Campbell\*, Laurie Cozzolino, Lyndia Hammett, Lynn Marlow, Marne Foster, Matthew Rivaldi\*, Mechelle Perrott, Olivia Flores, Sean Caruana\*, Richard Weinroth\*, Shirley Pierson\*, Stacy Surwilo\*, Ted Kagan, Timothy Pawlak\*.

\*Indicates voting member.

GUESTS: Isabelle Mattar, Mary LeDuc, Neill Kovrig.

MEETING BEGAN 3:01 PM

1. April 2018 CE AS [MINUTES](#)
  - April 17, 2018 Minutes approved unanimously
  - Today’s agenda order approved unanimously
2. Executive Senate Reports
  - Treasurer | [Caron Lieber](#)
  - Secretary | [Matthew Rivaldi](#)
  - Chair of Program Chairs | [John Bromma](#)
  - Curriculum Chair | [Donna Namdar](#) - Richard Gholson will be the next Curriculum Chair after this semester. Weinroth recognized Donna for her 4 years of service
  - Vice President | [Antoinette Griffin-Brown](#) – Provided update to Committee List
  - President | [Richard Weinroth](#)
3. AFT Report — Holz knecht
  - Encouraged all members to vote.
  - Union has list of recommended candidates to vote. Jim Mahler will email.
  - Bill for “Free College for All” was dropped
  - Negotiations. Documents have been submitted to the district and negotiations will likely begin in August.
4. [AEBG Year 4 plan](#) presented to Academic Senate and Classified Senate – Rose
5. [Report](#) Resolution [Removing Barriers](#) to Distance Education Courses
  - Shared resolution as presented to EGC. Weinroth recognized Claudia Tornsauer for her professional work in advancing Distance Education.
6. ASCCC [Career & NonCredit Education Institute](#) May 3-5, [Foster](#), [Louie](#), [Quintero](#), Rodriguez
  - Each gave a short report on their work. Edith absent sent a [report](#).
  - Classified President Neill Kovrig thanked the faculty for their participation and support during Classified Employee Appreciation Week activities.
7. [BP 7330](#) Communicable Disease & [AP 7336](#) Certification of Freedom from TB – Weinroth
  - Update on Administrative Procedure and changes from previous procedure.
  - ACTION: RW to follow up with SDCE Human Resources.
8. [Resolution](#) & [Background](#) Vote of No Confidence Chancellor Oakley [SD Mesa](#) BOT [Support](#)



- Move to approve resolution: Claudia Tornsauer 1<sup>st</sup>. John Louie 2<sup>nd</sup>.
  - Amended resolution with following text: “and practiced at” to read, “Whereas, participatory governance only functions when it is acknowledged by and practiced at all levels of administration and faculty governing bodies;”
  - Resolution as amended passed unanimously.
  - [Amended and Approved Resolution](#)
9. [Resolution](#) Increasing Contract Faculty
- Move to approve resolution: Joan McKenna 1<sup>st</sup>. Claudia Tornsauer 2<sup>nd</sup>.
  - Amended resolution with following text: “...and that this should occur in an expedited manner.”
  - Resolution as amended passed unanimously.
  - [Amended and Approved Resolution](#)
10. [Resolution](#) Increasing Faculty Voice in Budget Decisions
- Move to approve resolution: Caron Lieber 1<sup>st</sup>. Joan McKenna 2<sup>nd</sup>.
  - Resolution passed unanimously.
  - [Approved Resolution](#)
11. SDCE [Instructor Performance Evaluation](#) – Tornsauer
- P&P Committee has reviewed evaluation procedures since 2016, the “Instructor Performance Evaluation” last amended by Chair of Chairs meeting’s May 15, 2018.
  - Move to approve instrument: Caron Lieber 1<sup>st</sup>. Sean Caruana 2<sup>nd</sup>.
  - Instructor Evaluation Instrument approved unanimously.
12. [Registration](#) ASCCC Part-Time Faculty Leadership Institute San Francisco August 2-4 2018
- Caron Lieber presented: 5 part-time faculty members from each institution invited to attend for free. Part-Time faculty encouraged to register [directly through the ASCCC link](#) first-come first-served.
13. [Master Calendar](#) & [Calendar](#)
- Weinroth brought the 2 SDCE calendars to EGC. Public calendar had no listings. Master or institutional calendar is difficult to locate and under used. Will follow up with EGC.
14. Expansion of email capacity
- Collective problem of 1gb storage limit on emails. Problem is to preserve important emails and handle current email storage limits.
  - Suggest asking the question, “Please provide instructions to offload emails on to faculty member’s individual H Drive?”
  - ACTION: RW to present request to EGC
15. Campus Safety Curriculum—Perrott  
Mechelle provided a brief history of the situation at Mid City.
- Discussion to continue to next agenda in June.
16. SDCCD Guidelines for use of copyrighted materials [UPDATE](#)
17. [Resolutions](#) Adopted Spring ASCCC 4-14-18
18. ASCCC Updates: [Fully Online College](#); CA Community College OER Initiative [Proposal](#)



19. [Reminder](#) SDCE Commencement Ceremony June 1, 2018
20. Reports: Distance Ed.; AEBG; [Tech Committee](#);
21. Announcements June 2 [Concert](#) & [Flyer](#)
  - Marne Foster invited faculty to participate in faculty to participate with SLO coach. Emails will follow announcing workshops: SLO Assessments Working Smarter, not Harder; and Assignment Design: Features of Effective Assignments.
22. Important Meeting Dates Calendar [AS](#), [EGC](#), [DGC](#), [SDCE](#)

Next Meeting: June 5, 2018 | 3:00 p.m. – 5:00 p.m. | Room 186 | ECC  
[4343 Ocean View Blvd, SD, CA 92113](#)

SDCE AS General Meeting [Calendar](#) (generally 3<sup>rd</sup> Tuesday of the month) and SDCE Master [Calendar](#)

To submit an agenda item, please [click here](#) to email the agenda item with all necessary documents to both [rweinrot@sdccd.edu](mailto:rweinrot@sdccd.edu) and [mrivaldi@sdccd.edu](mailto:mrivaldi@sdccd.edu) by Tuesday, May 8, 2018 by 5pm.

**Acronyms:** AFT = American Federation of Teachers; APC = Assistance Program Chair; AS = Academic Senate; CE or SDCE = San Diego Continuing Education; DE = Distance Education; DGC = District Governance Council; EGC = Executive Governance Council; EXEC = Academic Senate Executive Committee; M/S/P = Motioned, Seconded, and Passed; PC = Program Chair; SDCCD = San Diego Community College District; VP = Vice President.